



**BARNUM BEARS  
ELEMENTARY**



**August 2015**

# **Back to School Information**

## **Upcoming Dates!**

## **Principal's Message**

**September 2<sup>nd</sup>** 4:30-6:30  
Back to School Night

**September 7<sup>th</sup>**- Labor Day  
No School for Students

**September 10<sup>th</sup>** Collaborative  
School Committee Meeting (CSC)

**September 16<sup>th</sup>** Parent Coffee 8:15



## Important Information

### Sorry, They're Not Allowed...

The following items are NOT allowed at school:

- Electronic Toys (Nintendo DS, iPods, radios, etc.)
- Any toys that interfere with learning
- Cell Phones

### Office Hours

The main office will be open from 7:45a.m. to 3:30p.m.

### Attendance, Absences and Tardiness

Daily attendance is very important to the academic success of all students. All students are expected to arrive on time every day.

Please call to report a reason for your child's absence. Office staff will make calls daily to the parents of unaccounted-for absentees. Habitual trancies (over twenty) will be reported to the school social worker. Perfect attendance is two tardies or fewer and attending school every day. We will be awarding students with perfect attendance each trimester. 😊

#### Tardiness

Tardiness is a form of absence that interferes with student learning. When students are late, it is a disruption to the learning of others in class as well as to your child. Students who arrive after morning 8:15 a.m. need to report to the office and the parent/guardian must sign them in. If your child arrives after 8:15 a.m., he/she is tardy.

### Building Security

All Barnum Elementary school doors will be locked daily including the main front door. Please enter the building through the main entrance (Hooker Street entrance) and proceed to the front office to sign in and receive a visitor pass.

### Dress Code

Barnum Elementary School requires all students to wear Barnum polo shirts Monday-Thursday.

### Lunch Room Expectations

Parents may bring a lunch or purchase a hot lunch and join their child in the cafeteria when space is available. All visitors need to sign in at the front office.

K	11:00-11:20	1 <sup>st</sup>	11:30-11:50
2 <sup>nd</sup>	11:55-12:15	3 <sup>rd</sup>	11:05-11:25
4 <sup>th</sup>	12:25-12:45	5 <sup>th</sup>	12:00-12:20

### Medications Sent to School

The parent and dispensing physician must fill out a form before the school can administer medications. If your child requires medication during school hours, the school nurse or designee will dispense it.

### Student Drop Off

Playground supervision begins at 7:50 a.m. The bell rings at 8:10. For your child's safety, we request your help in monitoring their arrival time at school. No students are allowed in the building before the bell rings.

### Student Pick Up

Teachers will accompany students to the playground at 3:00. Students will only be released to a parent, guardian or designated adult (adult listed on the child's emergency contact list). The teacher will escort students not picked up by 3:10 p.m. to the office and office staff will call parent/s.